

Project Engineer

Hydrocarbon Processing Facility Engineer

Department: Engineering
Supervisor: Director of Engineering
Salary Grade: Contract

Summary:

The Project Engineer 3 position is responsible for developing and managing projects and leading project teams as appropriate.

Accountabilities:

- Uphold the Select Engineering Core Values: Integrity, Honesty, Teamwork, and Quality
- Manage projects and associated tasks as assigned by Supervisor
- Develop written scope of work for projects
- Develop detailed work plans and schedules to complete projects
- Work directly with clients to execute projects
- Monitor and manage budget/costs
- Regularly lead and provide direction to project teams (not including supervisory responsibility)
- Provide written project progress report for clients and management as appropriate
- Work with clients to identify needs (project development)
- Develop proposals for new projects
- Other duties as requested by Management

Behaviors, Abilities, Skills, and Knowledge:

- Ability to perform under minimal supervision
- Computer skills including, but not limited to MS Office products such as Outlook, Excel, Powerpoint, and Projects
- Ability to design engineering systems and processes as applicable
- Ability to interact directly with Clients regarding projects
- Ability to make independent, significant decisions on projects
- Ability to handle projects requiring expertise in more than one area of engineering and design
- Ability to direct a team to ensure projects are completed on time and on budget
- Knowledge and experience as a Subject Matter Expert (SME) in at least one area
- Ability to proactively forecast and identify project needs and project performance issues and remediate as necessary

Experience/Education Requirements:

- Bachelors Degree in Mechanical Engineering
- Registration as Professional Engineer
- Minimum of 8-10 years experience as an engineer
- Consultant or operational experience preferred